

**IEEE MDM 2014**  
**15th IEEE International Conference on Mobile Data Management**  
**15-18 July, 2014, The University of Queensland, St Lucia, Queensland, Australia**

**ACCOMMODATION BOOKING REQUEST FORM – MANTRA SOUTH BANK BRISBANE**

*C/Portmann Events Consulting Pty Ltd ABN: 25 094 460 474*

**PERSONAL DETAILS**

Title ..... Name ..... Surname.....  
 Accompanying Guest Name ..... Surname.....  
 Mailing Address .....  
 City ..... Province/State ..... Country..... Postal/Zipcode .....  
 Telephone ( ) ..... Facsimile ( ) .....  
 Mobile ..... E-mail .....

**ACCOMMODATION REQUEST** *(please mark your selection with an (X) and fill in the required sections)*

<b>Mantra South Bank Brisbane</b>		
Room Type	One-Bedroom Apartment ( )	Studio Room ( )
Room Rate Per Night <i>(Inclusive of 10% GST)</i>	AUD \$285.00	AUD\$265.00
Bedding Configuration	1-Bed ( ) 2-King Singles ( )	1-Bed ( ) 2-King Singles ( )
Number of Rooms		
Number of Adults		
Number of Children		
Breakfast Booking AUD\$25 per person	Full Buffet Breakfast Yes ( ) No ( )	Full Buffet Breakfast Yes ( ) No ( )
Arrival Date (Check in time is 2:00pm )		
Arrival Time (approximate)		
Departure Date (Check out time is 11:00am)		
Total Number of Nights Stay		

**PAYMENTS AND CANCELLATIONS:**

All reservations must be made and guaranteed by the 12th June 2014 by returning this form completed along with your credit card authorisation or Company cheque. Requests made after this date will be subject to availability. One night's accommodation non-refundable deposit will be processed by the hotel using your credit card on receipt of this signed booking form. Cancellations received thirty (30) days prior to the arrival date will incur a cancellation fee equivalent to one (1) nights' accommodation. Cancellation of a confirmed booking within fourteen (14) days prior to the arrival date will be charged at the agreed rate for all room nights booked. No show of a confirmed booking will be charged at the agreed rate for all room nights booked. Please check with the hotel the full details of accommodation booking terms and conditions.

**HOTEL CONFIRMATION:**

<b>YOUR ROOM:</b> (Hotel Use Only)			
Rate Confirmed:		Date:	
Confirmation Number:		Signed:	

**PAYMENT DETAILS**

**Cheque/Money Order**

**Payable to: 'MANTRA SOUTH BANK BRISBANE'**. The cheque/money order and this completed form must be sent by post to:

IEEEEMDM Conference Secretariat  
Portmann Events Consulting Pty Ltd  
P.O. Box 794, Springwood, QLD, Australia 4127

**Credit Card**

Credit card payments by post to:  
IEEEEMDM Conference Secretariat  
Portmann Events Consulting Pty Ltd  
P.O. Box 794, Springwood, QLD, Australia 4127  
OR  
Credit card payments by fax to:  
+61 7 3341 8006

**Credit Card Authorization of Payment**

Payments are to be authorized by completing and sending this credit card authorization of payment for the hotel. Credit card payments will be processed by the hotel directly and a non-refundable deposit equivalent to one (1) nights' accommodation will be processed to secure your booking. Processed payment for your accommodation will appear on your statement as a transaction with the hotel and is subject to the hotel's fees, charges and hotel booking terms and conditions. Accommodation booking request form and payment is due by the **12<sup>th</sup> of June 2014**. Please complete this section to authorize the hotel to charge the applicable fees to:

Cardholder Name ..... Card Expiry Date ..... / .....

Cardholder Number .....

Credit Card Type (please tick the type of credit card)  
( ) VISA ( ) MasterCard ( ) AMEX

Total Amount Payable: AUD\$..... Signature .....

**Thank you**

Conference Secretariat



[www.portmann-events.com](http://www.portmann-events.com)

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